

1 Read the gapped story and guess the missing words. Complete the 'Guess' part of the table.

2 Listen and complete the 'Listen' part of the table.

3 Read the full story and check your answers.

Word	Guess	Listen
1	<i>an, one, a, the</i>	<i>an</i>
2		
3		
4		
5		
6		

Word	Guess	Listen
7		
8		
9		
10		
11		
12		
13		
14		
15		

1 Lucy's got ¹ ___ interview today. It's for a new job at her company – Personal Assistant to the new Director for Europe.



Chairman So, Miss Patterson. ² _____ tell us something about your education.

Lucy Well, I left school when I was eighteen and I ³ _____ to college. I did a secretarial course there. After college, I ⁴ _____ for the Aberdeen Bank for five years.

Chairman And you joined this company three years ago?

Lucy Yes, that's ⁵ _____.



Lucy I got the job! Oh, I'm so ⁶ _____. No more Olive Green!

Cindy ⁷ _____ done! So, what's your new job?

Lucy I'm the P.A. – that's Personal Assistant – to the new Director for Europe.

Cindy And ⁸ _____ the new Director for Europe?

Lucy We don't know. The ⁹ _____ are on Friday. Oh, excuse me. *ATCHOO!*

Cindy Oh dear. Are you getting a cold?

3 The next day



¹⁰ ___ afraid I can't come to work today. ¹¹ ___ got a very bad cold.

4 Monday morning



Daniel Hello, Lucy. Congratulations ¹² ___ your new job.

Lucy Thank you, Daniel. I can't wait ¹³ ___ meet my new boss.

Daniel New ¹⁴ ___? Oh, of course, you weren't here last week.

Lucy No, I had a bad cold.

Daniel Oh, well, they appointed the new Director for Europe ¹⁵ ___ Friday. It's ... er ... Olive Green!

5



Good morning, Lucy.

Oh no!



Now ...
listen and practise saying the story.